

ARC/Basic Federal Agency Construction Project Closeout

Grantee Name: _____	Project Title: _____
Basic Agency Project # _____	ARC Project #: _____

Instructions to Basic Federal Agency: Please complete all shaded areas, including 1) Final project costs by funding source; 2) Summary of performance measures; and 3) Certification. Provide comments in space provided; attach narrative reports or other information as needed. Submit to ARC Washington by fax or e-mail.

<u>Funding sources</u>	<u>Final project costs dated:</u> _____	<u>%</u>	<u>Most recent budget per ARC approval dated:</u> _____	<u>%</u>	<u>Change</u>
(list by program name)	(date)		(date)		
ARC Funds					
State Funds (incl CDBG)					
a.					
b.					
c.					
Federal Funds					
a.					
b.					
c.					
Local funds (incl all loans)					
a					
b					
c					
Other funds:					
Total		100%		100%	

Basic agency final narrative report attached? _____
 Summary of project performance measures, if available:

CERTIFICATION: This certifies that final costs are in accord with the administering agency's program and accounting records. Unexpended ARC funds (if any) have been deobligated by the state basic agency as of _____ (date).

Signature _____

Name _____

Title _____

e-mail _____

telephone _____

date _____

fax _____

Comments:

For ARC use:

Perf meas avail? (Y/N) _____

Total Fed \$ ≤ 80%? _____

BA financial report? _____

Deob \$ returned to state alloc? _____

Closeout Prepared by _____

Closeout Completed by: _____

Forward completed form to:

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